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IGSL

CONTRA COSTA COUNTY

SHERIFF - CORONER

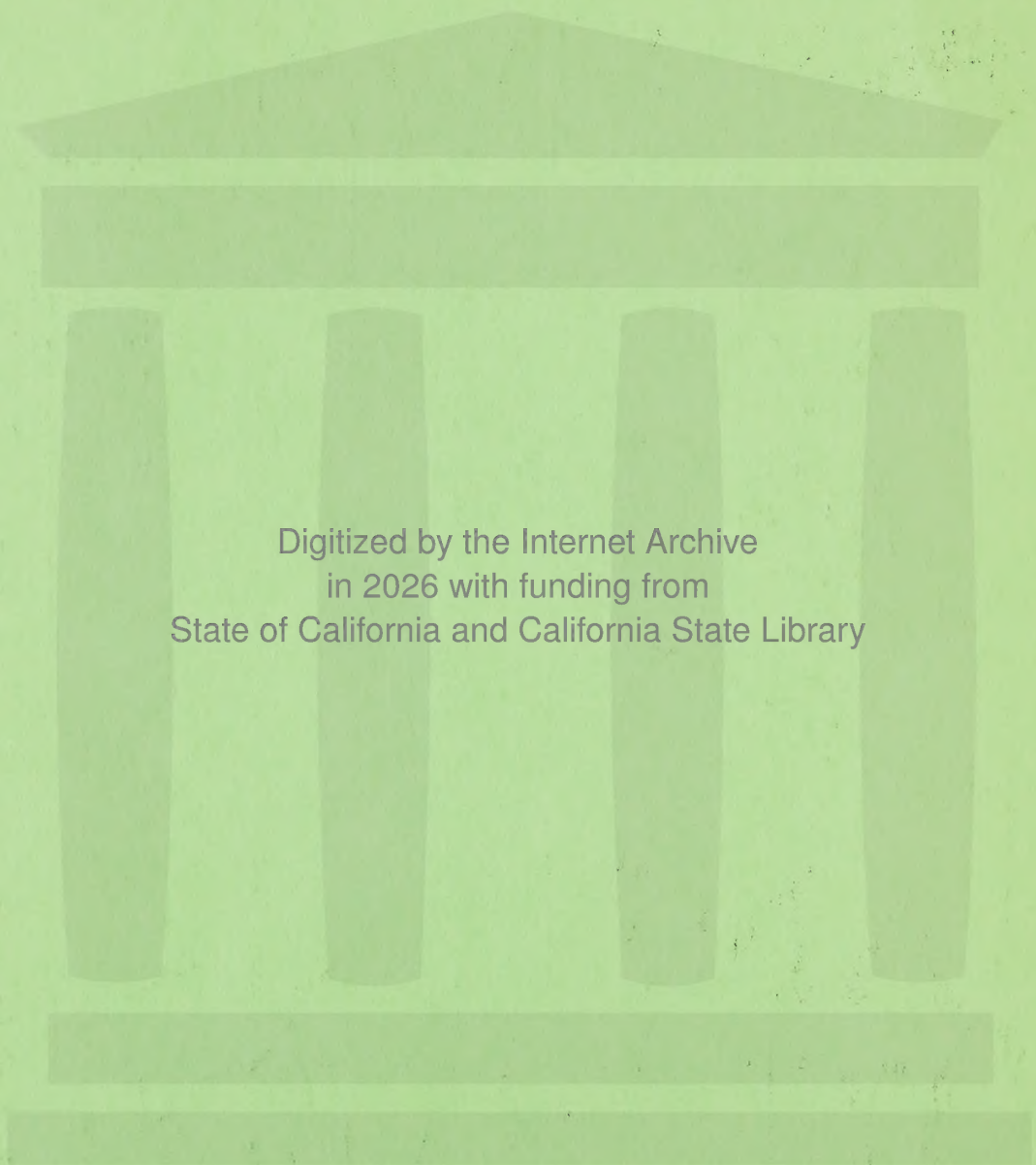
INSTITUTE OF GOVERNMENTAL STUDIES
OCT 1 - 1979
UNIVERSITY OF CALIFORNIA

ANNUAL REPORT

FISCAL YEAR
1974 - 1975

HARRY D. RAMSAY
SHERIFF-CORONER

work copy



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HERIFF-CORONER

CONTRA COSTA COUNTY
P.O. BOX 391 MARTINEZ, CALIFORNIA 94553

ARRY D. RAMSAY
HERIFF-CORONER

H. E. HOBERT
ASSISTANT SHERIFF

L. A. GLENN
ADMIN. SERVICES OFFICER

August 29, 1975

HONORABLE BOARD OF SUPERVISORS:

The staff of the Office of the Sheriff-Coroner is pleased to present the Annual Report for the Fiscal Year 1974-1975. In the report you will find a statistical review of our past years operation.

Our Department is cognizant of the need to provide effective services while at the same time being efficient in the delivery of those services. We feel we have accomplished this during this past year and will continue to do so during the course of 1975-1976.

We wish to thank the County Administrator, the citizens of Contra Costa and you for the support we have received during the past year.

Very truly yours,

HARRY D. RAMSAY
SHERIFF-CORONER

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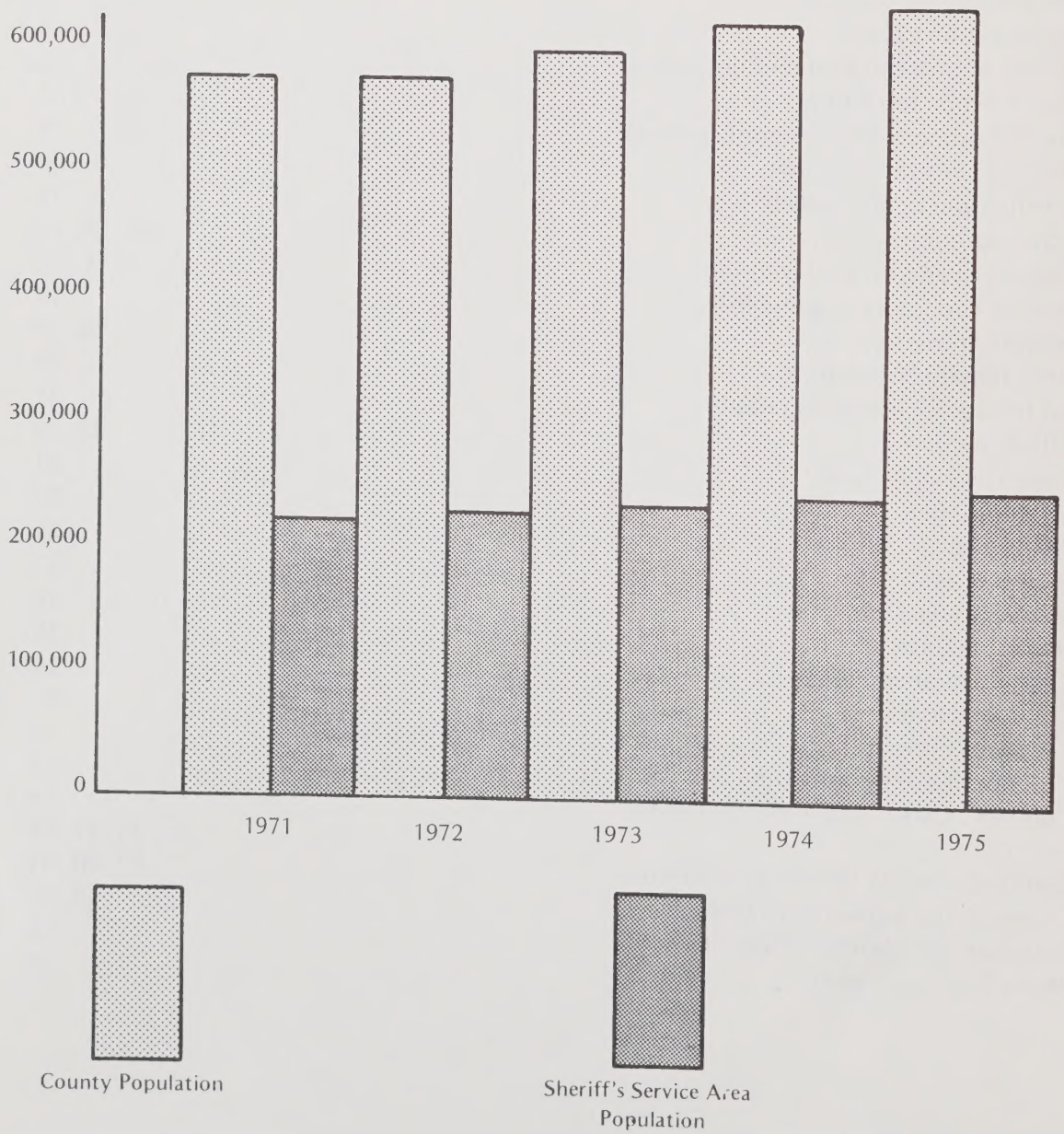
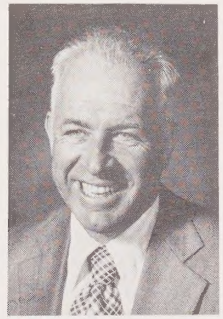
THE COUNTY WE SERVE

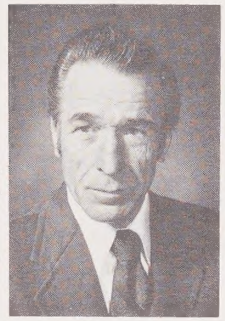
Contra Costa County is a composite of the economic, geographic and racial mixtures that are so much a part of the state in which it is located. It is a County that because of these diverse traits presents a wide range of hurdles for law enforcement to overcome.



CONTRA COSTA COUNTY
SHERIFF-CORONER DEPARTMENT



HARRY D. RAMSAY
Sheriff-Coroner



ADMINISTRATIVE SECTION

H. E. HOBERT
Assistant Sheriff

DETENTION DIVISION
Main Jail
Rehabilitation Center
Branch Jail
Bailiffs
Work Furlough

INVESTIGATION DIVISION
Felony
Juvenile
Burglary
Special Services
Coroner Unit

PATROL DIVISION
Patrol
Transportation
Marine
Litter
Contract Cities

SERVICE DIVISION
Records
Civil
Property
Photography
Dispatching

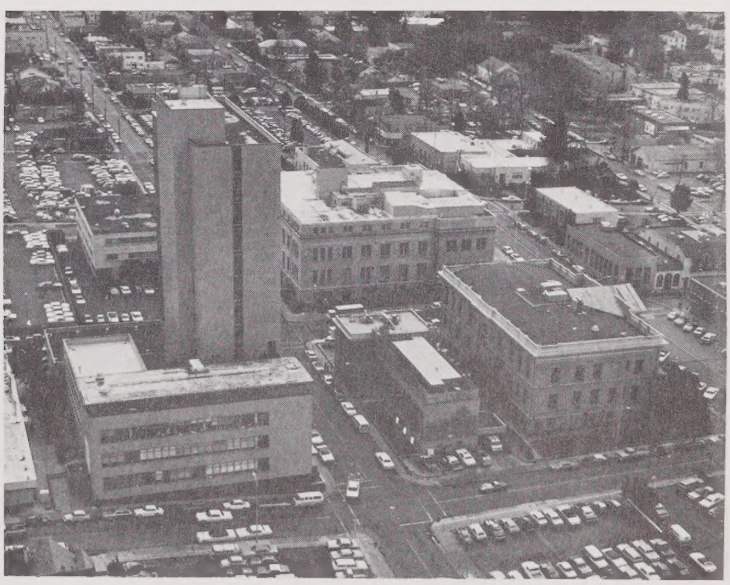
INSPECTION & CONTROL DIVISION
Inspection
Internal Affairs
Intelligence
Community Relations
Training
Reserves

CRIMINALISTICS LABORATORY
Laboratory
Crime Scene
Technicians

COMMUNICATIONS DIVISION
Engineering
Maintenance

COUNTY AND SHERIFF BUDGET COMPARISON

FISCAL YEAR	COUNTY BUDGET	SHERIFF'S BUDGET	PERCENTAGE OF TOTAL
1970 - 71	$136,798,771	$6,205,143	4.5%
1971 - 72	$158,758,640	$7,149,113	4.5%
1972 - 73	$166,292,660	$8,015,656	4.8%
1973 - 74	$186,448,153	$8,416,718	4.5%
1974 - 75	$188,682,537	$9,269,666	4.9%



County Offices in downtown Martinez

PAST, PRESENT AND FUTURE

The events involving the Office of the Sheriff-Coroner during the past year dramatize the changing and unpredictable seventies the entire nation has witnessed.

In the area of detention facilities and programs much progress was made. Funded partially by State and Federal monies, construction began on a 75 man work/education furlough facility located in West Contra Costa County. This facility will provide to sentenced male inmates an opportunity to maintain or seek employment while under Sheriff's Department supervision. Additionally, the facility was located within walking distance of a community college which will allow attendance by facility inmates. Funds for a similar women's facility, one housing up to 25 inmates, have been applied for and received. Construction of this facility should begin during the coming year.

Regarding the progress of the proposed new main jail complex, it is anticipated that the project will go to bid sometime during the 1975-76 fiscal year. Upon completion of this facility, Contra Costa will have the most modern detention facilities in the State.

During the past year two items in the area of personnel were highly significant. First, when investigation revealed that several Deputies of our Department had been engaged in unlawful activities while under County employment they were quickly dismissed from duty and, where appropriate, charges were filed. The matter was not covered up but full public exposure was given. From this unfortunate occurence several important factors are to be noted. First, law enforcement personnel are as human as those in any profession and are therefore susceptible to the same frailties. Actually, the temptations that are inherent in the job of the police officer expose him or her to even greater pressures, so to be an "honest cop" one must be of the highest character. Second, when individuals in law enforcement do fall to temptation it is the responsibility of his or her employing agency to seek them out, expose them and discipline them properly.

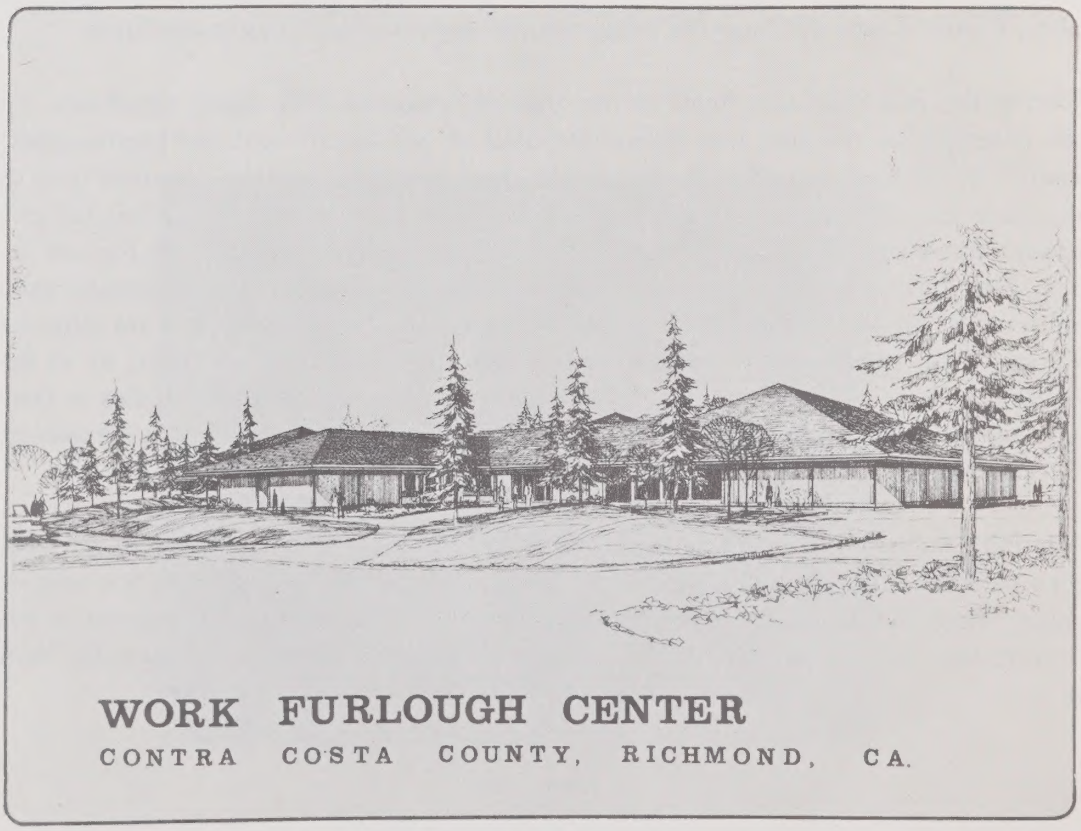
The individuals involved in this tragic event represent less than 3 per cent of the Department's personnel. In this fact it should be obvious that the activities of these few were most atypical. Their activities will never be tolerated and it is hoped that the manner in which this event was handled will counteract the blemish that was placed upon the truly "honest cop."

(Continued)

A more pleasing event was the administering of the latest Deputy Sheriff's examination. Involved in its occurrence was a minority recruitment officer of our Department who encouraged, tutored and guided the largest minority participation in the entry level examination ever. The validated examination will hopefully provide the Department with qualified and motivated personnel for future vacancies.

A problem which was not restricted to our County, was the increasing number of felonious crimes committed. The reasons for such increases are numerous and the solutions most evasive. Whatever the solutions may be, most assuredly they will require the cooperation of everyone, crime knows no strangers.

Again, we have a stern challenge awaiting us in the coming year and we can assure the County of Contra Costa that we will exhaust all our energies to meet that challenge.



Proposed Criminal Justice Detention Center

SHERIFF CORONER'S DEPARTMENT PERSONNEL

Sheriff		1
Assistant Sheriff		1
Captain		5
Lieutenant		12
Sergeant		59
Deputy Sheriff		213
Chief Criminalist		1
Supervising Criminalist		1
Criminalist		2
Criminalist II		3
Criminalist I		2
Fingerprint Examiner		1
Work Furlough Parole Officer		1
Administrative Services Officer		1
Administrative Services Assistant		1
Communications Engineer		1
Supervising Communications Technician		1
Senior Communications Technician		2
Communications Technician		6
Radio Equipment Aide		1
Senior Sheriff's Dispatcher		5
Sheriff's Dispatcher		20
Sheriff's Services Assistant		5
Departmental Services Aide		2
Coroner Aides		3
Lead Cook		4
Storekeeper		1
Sheriff's Photographer		1
Clerical		44
Sworn Personnel	300	
Non-Sworn Personnel	102	

PROFILE OF SWORN PERSONNEL

Education

DEGREE	NUMBER	PERCENTAGE OF TOTAL
A. A.	87	27%
B. S. or B. A.	57	20%
M. S. or M. A.	8	3%

P.O.S.T. CERTIFICATION*

CERTIFICATE	NUMBER	PERCENTAGE OF TOTAL
Basic	122	42%
Intermediate	72	25%
Advanced	73	25%
Management	13	5%
Executive	2	1%

Length of Service

Average length of service

7.4 years

*P.O.S.T. is the acronym for the Commission on Peace Officer Standards & Training. The Commission is part of the State of California Department of Justice and was established in compliance with Title IV of the Penal Code of California. P.O.S.T. certificates are issued in recognition of an individual officers training, experience and competence. Certificate requirements are listed on Page 11 of this report.

CERTIFICATION REQUIREMENTS

BASIC

1. Shall have completed probation.
2. Shall have completed P.O.S.T. basic course (400 hours for Contra Costa County, State requires 200 hours).

INTERMEDIATE

1. Shall possess or be eligible to possess Basic Certificate.
2. Shall possess a combination of training, education and experience (e.g., B.A. degree, Basic Certificates 2 years experience)

ADVANCED

1. Shall possess or be eligible to possess Intermediate Certificate.
2. Shall possess a combination of training, education and experience (e.g., M.A. degree, Basic Certificate and 4 years experience)

MANAGEMENT

1. Shall possess or be eligible to possess the Advanced Certificate.
2. Shall have completed at least 60 semester college units.
3. Shall have completed Middle Management Course or equivalent.
4. Minimum 2 years as department head, assistant department head or middle management as so defined.

EXECUTIVE

1. Shall possess or be eligible to possess the Advanced Certificate.
2. Shall have completed at least 60 semester college units.
3. Shall have completed Executive Development Course or equivalent.
4. Minimum two years as department head.

THE ROUTE OF BECOMING A CONTRA COSTA COUNTY DEPUTY SHERIFF

SUBMIT WRITTEN APPLICATION (MUST BE APPROVED)

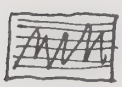
TAKE WRITTEN EXAMINATION (MUST PASS)

TAKE PHYSICAL AGILITY EXAMINATION (MUST PASS)

APPEAR BEFORE ORAL BOARD (MUST PASS)

INTERVIEWED BY SHERIFF'S DEPARTMENT

MEDICAL EXAMINATION



POLYGRAPH EXAMINATION

YOU ARE NOW A PROUD MEMBER OF THE CONTRA COSTA COUNTY SHERIFF'S DEPARTMENT

IT'S A ROUTE YOU MUST BE SURE OF

The tasks required of a deputy sheriff often expose him to significant dangers. During the past fiscal year, 95 sworn personnel were injured in the line of duty.

SEVERITY OF INJURY

Fatal	none
Hospitalized	1
Seen by doctor	55
First aid	39

TYPE OF DUTY

1-Man vehicle	52
2-Man vehicle	17
Other	26

OFFICER PROTECTION

Alone	30
With partner	26
Group of officers	36
Other	3

NON-ASSAULTIVE INJURIES

Traffic collision	3
Training class	7
Animal bite	2
Other	24

HOUR OF DAY

Midnite - 2 a.m.	17
2 a.m. - 4 a.m.	10
4 a.m. - 6 a.m.	5
6 a.m. - 8 a.m.	3
8 a.m. - 10 a.m.	8
10 a.m. - noon	5
noon - 2 p.m.	9
2 p.m. - 4 p.m.	5
4 p.m. - 6 p.m.	5
6 p.m. - 8 p.m.	4
8 p.m. - 10 p.m.	5
10 p.m. - nidnite	19

ASSIGNMENT

Patrol	66
Jail	19
Detectives	3
Off duty	2
Other	5

TYPE OF CASE

Burglary	5
Distrubance	18
Civil Disorder	5
Traffic stop	9
Handling custody prisoners	23
Suspicious circumstances	1
Mentally deranged	3
Attempting other arrests	6
Other	25

METHOD OF ASSAULT

Knife	1
Firearm	0
Hands/feet	46
Bites/teeth	3
Other	9

DAY OF WEEK

Monday	6
Tuesday	15
Wednesday	11
Thursday	16
Friday	8
Saturday	24
Sunday	15

ADMINISTRATION SECTION

Sheriff	1
Assistant Sheriff	1
Administrative Services Officer	1
Administrative Services Assistant	1
Secretary II	1
Clerks	3
Clerks, P.I.	2
	10

Sworn Personnel	2
Non-Sworn Personnel	8

The Administration Section is responsible for the overall department planning, budget preparation, personnel transactions, purchasing and maintaining records relating to all of the above.

Sheriff-Coroner Harry D. Ramsay and Assistant Sheriff H. E. Hobert congratulate Richard Rainey on his promotion to captain.

INSPECTION & CONTROL DIVISION

Inspection Conducted at Police Academy.

The Inspection & Control Division is responsible for reviewing Department operations to insure that it is operating at an efficient and effective level. This review includes onsight inspections, background investigations and operations review. In addition the Division has several support responsibilities which include the following:

1. Training — to provide and schedule the training for all Department personnel.
2. Intelligence — to gather and disseminate information on organized crime and related activities in the community.
3. Community Relations — to acquaint the public with the functions of law enforcement and its importance to them.
4. Reserves & Cadets — to provide direction to these two supportive organizations.
5. Safety — to investigate all on-the-job accidents and promote safety within the Department.
6. Minority Recruitment — to encourage and guide potential candidates from the minority groups.

INSPECTION AND CONTROL DIVISION

Captain*	1
Lieutenant	1
Sergeant	5
Deputy Sheriff	4
Intermediate Typist Clerk	2
	13

Sworn Personnel	11
Non-Sworn Personnel	2

*Although the number of personnel in the Inspection & Control Division do not, under normal circumstances, warrant a division head at the rank of Captain, the responsibilities of this position are of such a nature that a Captain is essential.

Destruction of narcotics by Sheriff's personnel.

RESERVES

Captain	5
Lieutenant	23
Sergeant	26
Reserve Deputy (male)	180
Reserve Deputy (female)	12

CADETS

Captain	1
Lieutenant	3
Sergeant	4
Cadet (male)	11
Cadet (female)	6

The past year saw our Reserve personnel contribute over 70,000 volunteer manhours and our Cadet personnel over 6,000. These two organizations not only provide an excellent training ground for aspiring law enforcement careerists but also supplement the resources of the Sheriff's Department at no cost to the taxpayers. Both the Sheriff's Department and the taxpayers of our County are indebted to these two outstanding groups of individuals.

DETENTION DIVISION

A four-man cell at main jail.

The Detention Division is responsible for maintaining the Main Jail which provides temporary custody for prisoners awaiting court appearances, as well as medium security for those serving sentences as the result of a court order. Additional responsibilities include maintaining the recently completed Clayton Branch Jail used to house the overflow unsentenced inmates from the Main Jail and also maintaining the Rehabilitation Center in Clayton which serves as an honor facility for sentenced prisoners. The Work Furlough Program administered by the Detention Division also is located at the Rehabilitation Center.

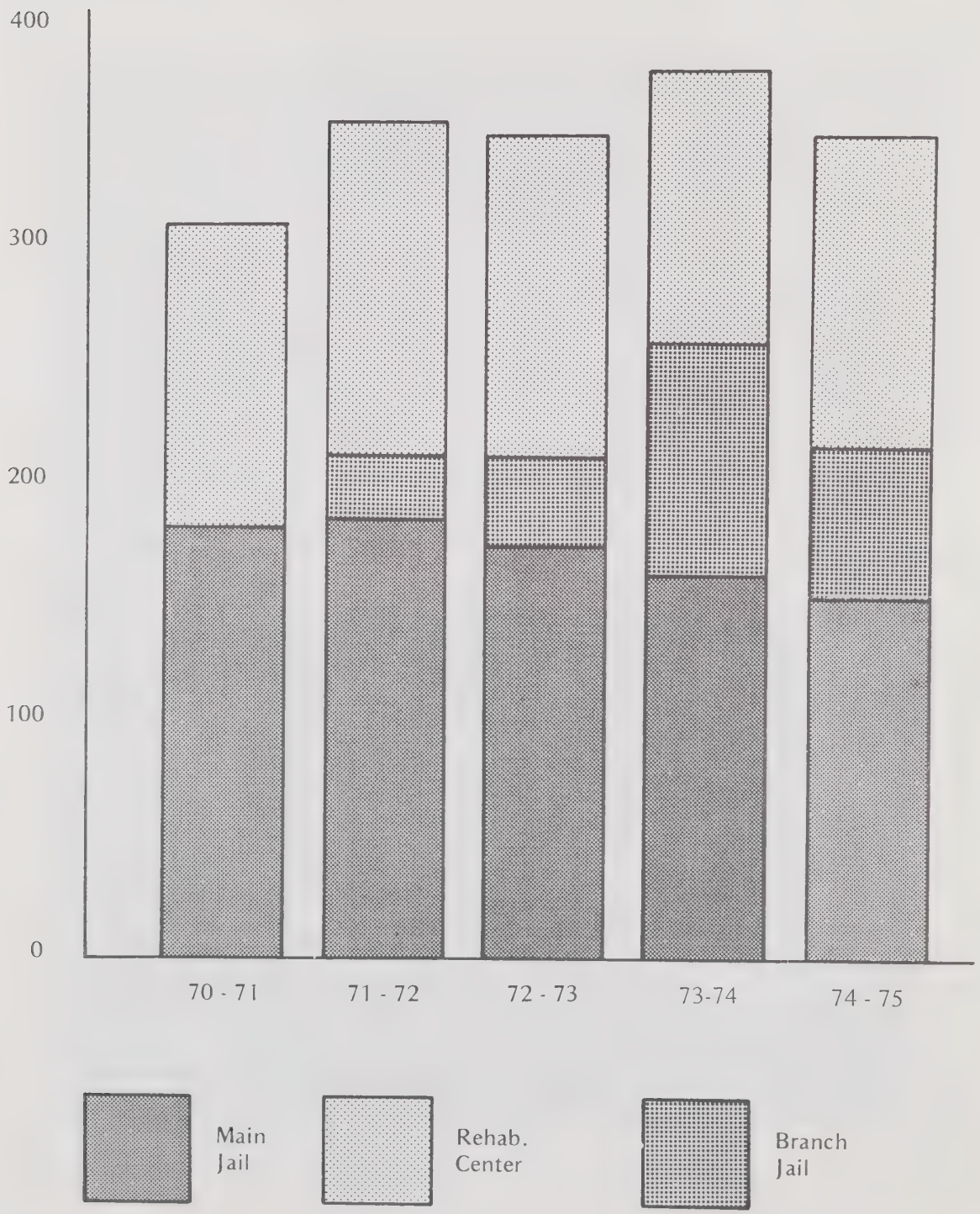
DETENTION DIVISION

Captain	1
Lieutenant	2
Sergenant	9
Deputy Sheriff-Jailer	43
Deputy Sheriff-Work Furlough	2
Deputy Sheriff-Bailiff	11
Deputy Sheriff-Female	9
Work Furlough Parole Officer	1
Account Clerk II	1
Clerks	5
Lead Cook	3
Sheriff's Services Assistant	2
Department Services Aide	1
	89

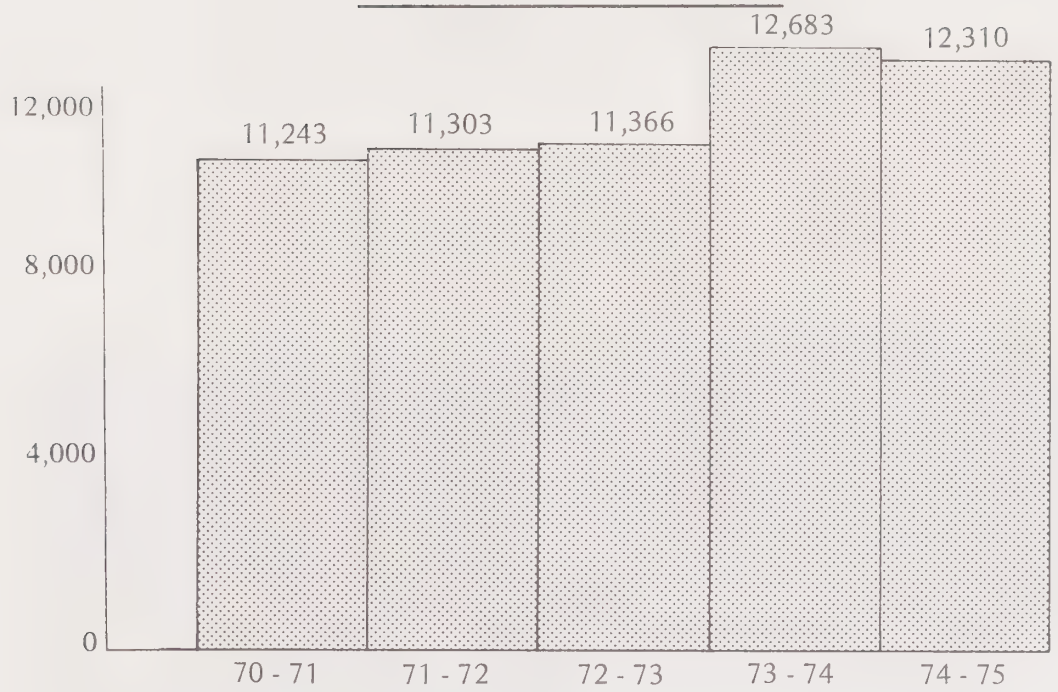
Sworn Personnel	75
Non-Sworn Personnel	14

Sheriff's Rehabilitation Center, Clayton, showing the Honor facility and the Branch Jail.

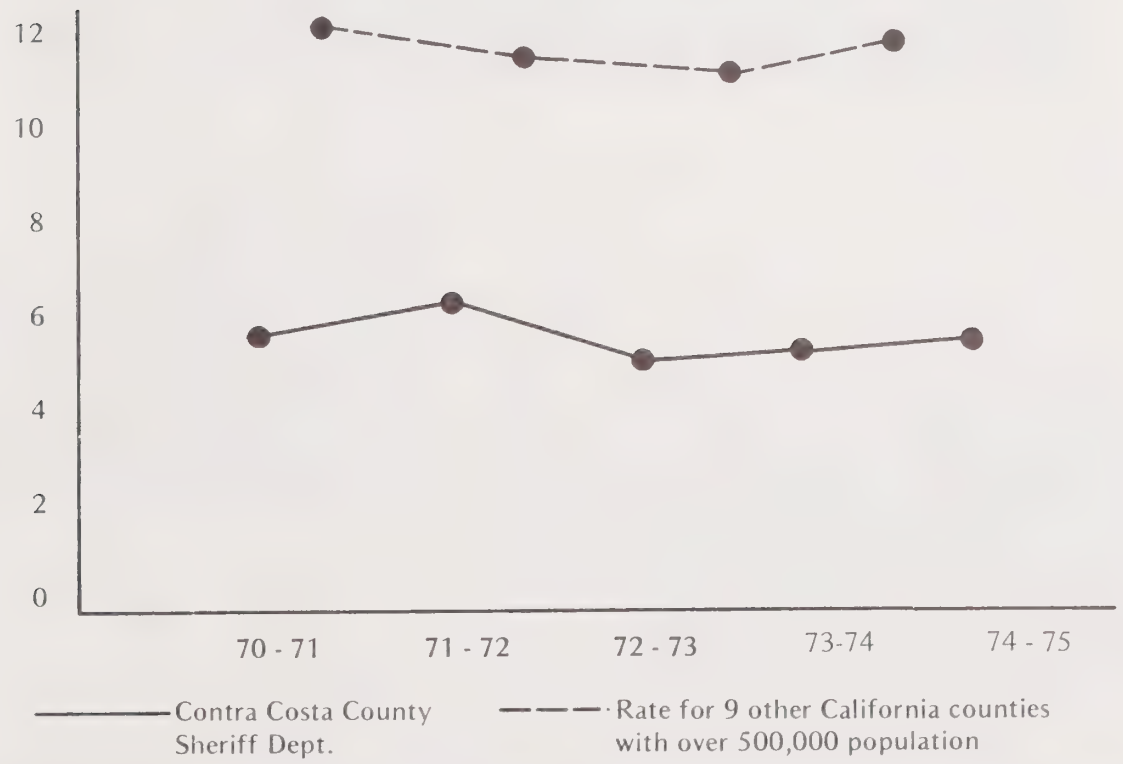
DAILY INMATE POPULATION



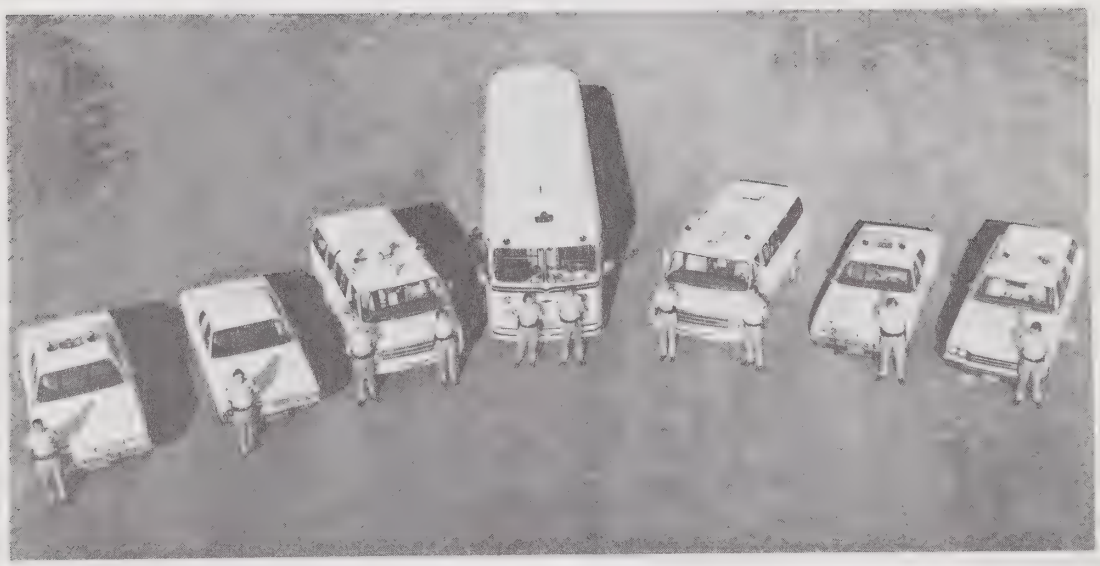
JAIL INTAKE



INCARCERATION RATE PER 10,000 POPULATION



PATROL DIVISION



Moving prisoners from one location to another is a function of the Transportation Unit

The Patrol Division provides the 24 hour a day, day to day police service for the unincorporated area of the County. The Deputy Sheriff assigned as a patrolman has broad responsibilities of preservation of peace, arresting violators, prevention and suppression of crime and investigation of public offenses. A patrol deputy is the man who responds when people in the unincorporated area of the County call for a policeman. The Patrol Division also has auxiliary functions of Transportation, Marine Patrol, and Litter. As an integral part of the Patrol Division we have canine units and policing the City of Lafayette on a contract basis.

PATROL DIVISION

Captain	1
Lieutenant	5
Sergeant	15
Deputy Sheriff	129
Sheriff's Services Assistant	3
Senior Clerk	1
Clerks	2
	156

Sworn Personnel	150
Non-Sworn Personnel	6

Sheriff Department's Litter Patrol works to keep our county beautiful.

When special circumstances require highly skilled personnel, the S.W.A.T. team can be called on.

INVESTIGATION DIVISION

County Morgue completed in March, 1974.

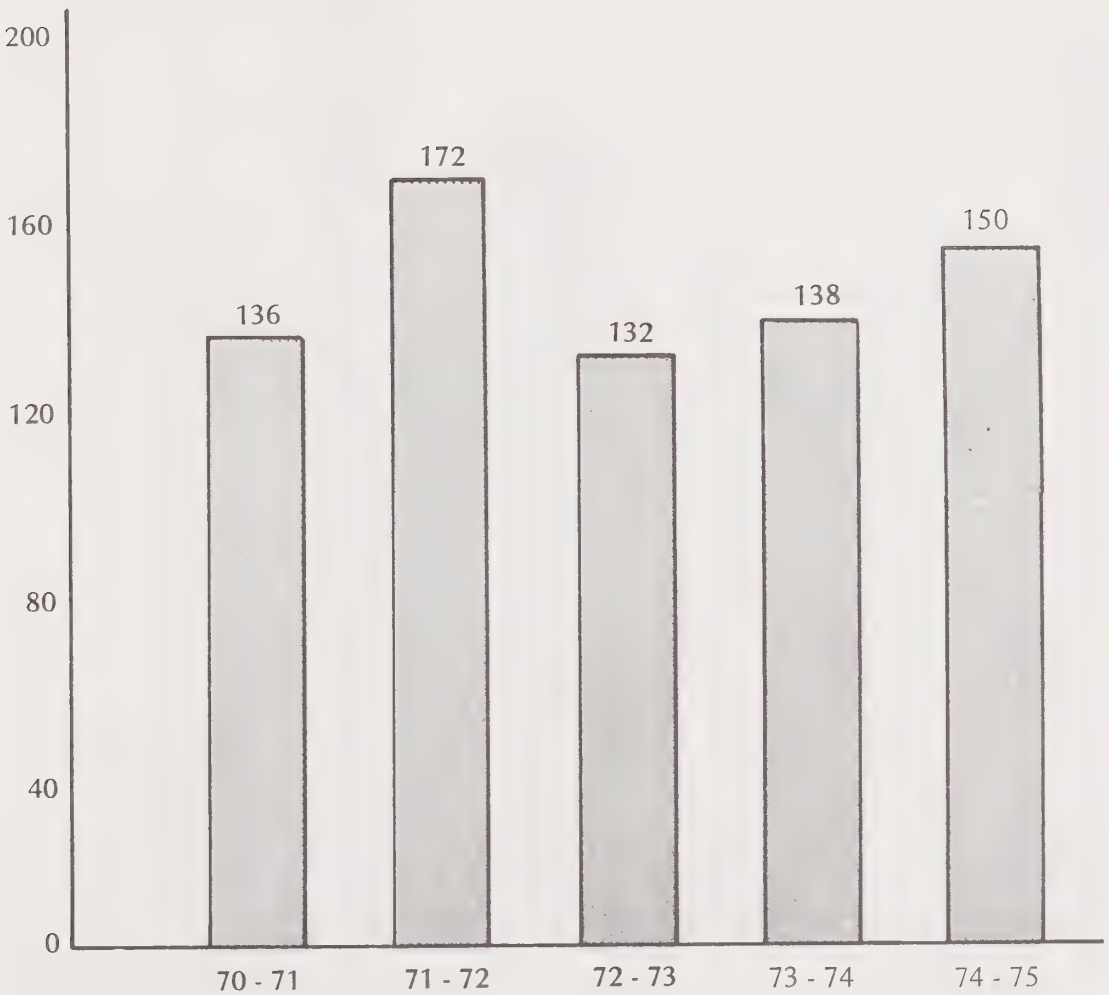
The Investigation Division provides specialized investigation of a wide variety of crimes throughout the County. Felonies and serious misdemeanors are investigated by either the Crimes vs. Property Unit or the Crimes vs. Persons Unit. Additionally within the Division the Special Services Unit investigates vice and narcotics violations and the Coroner's unit is responsible for the processing of all County Coroner cases.

Captain	1
Lieutenant	3
Sergeant*	31
Deputy Sheriff	16
Coroner's Aide	5
Secretary I	1
Clerks	4
	55

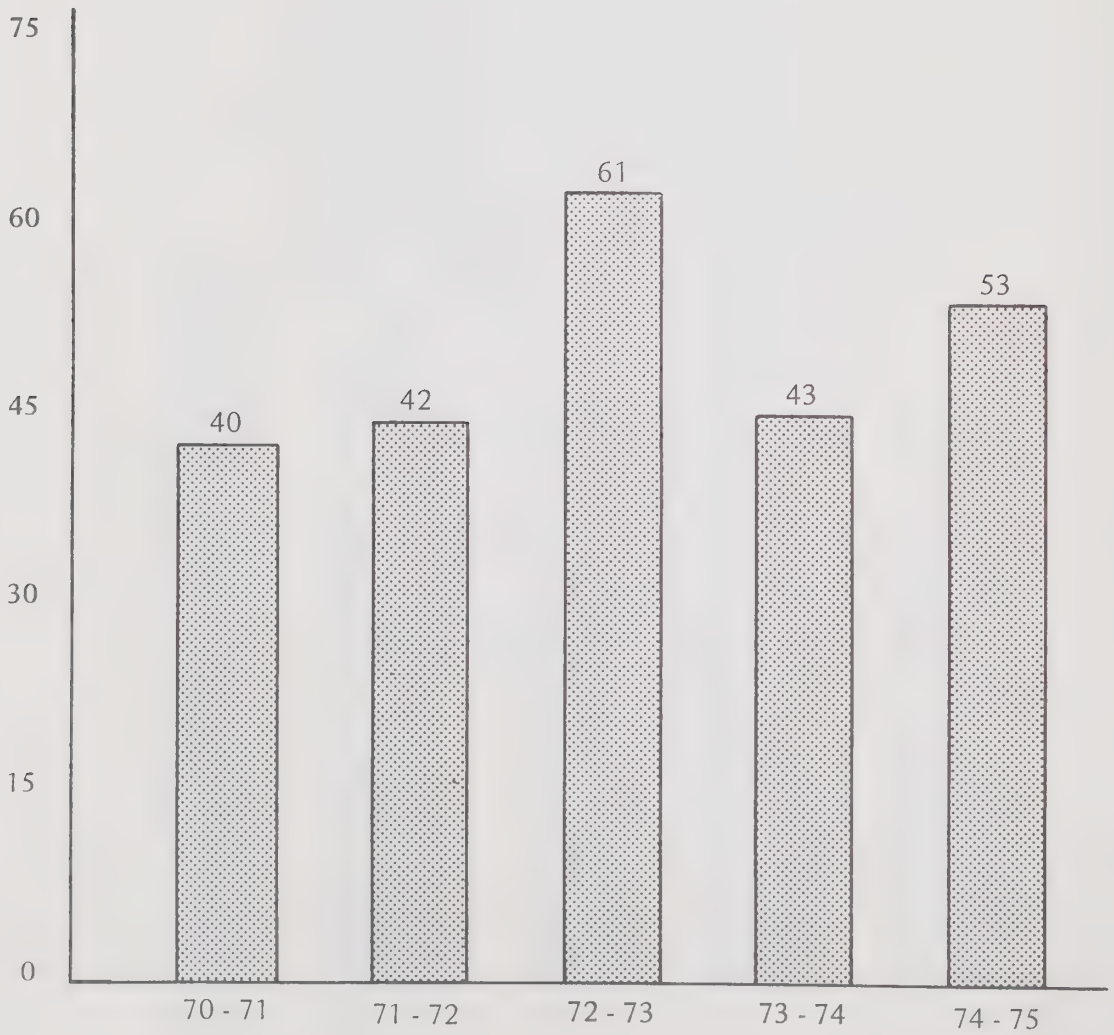
Sworn Personnel	45
Non-Sworn Personnel	10

*The 31 Sergeants in the Investigation Division are not supervisors. The incumbents are awarded the rank of Sergeant in recognition of their special abilities as detective investigators.

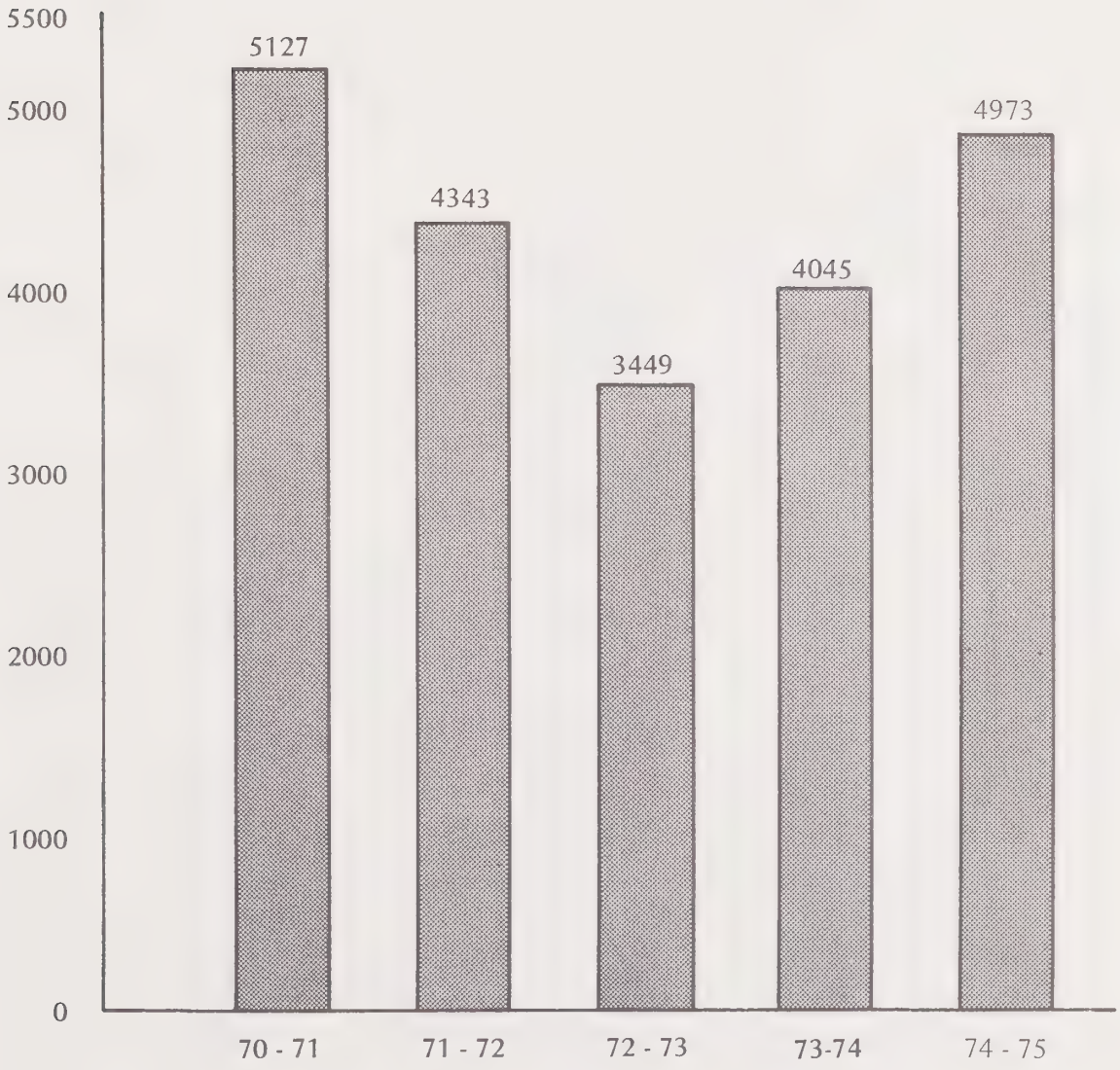
ROBBERY CASES



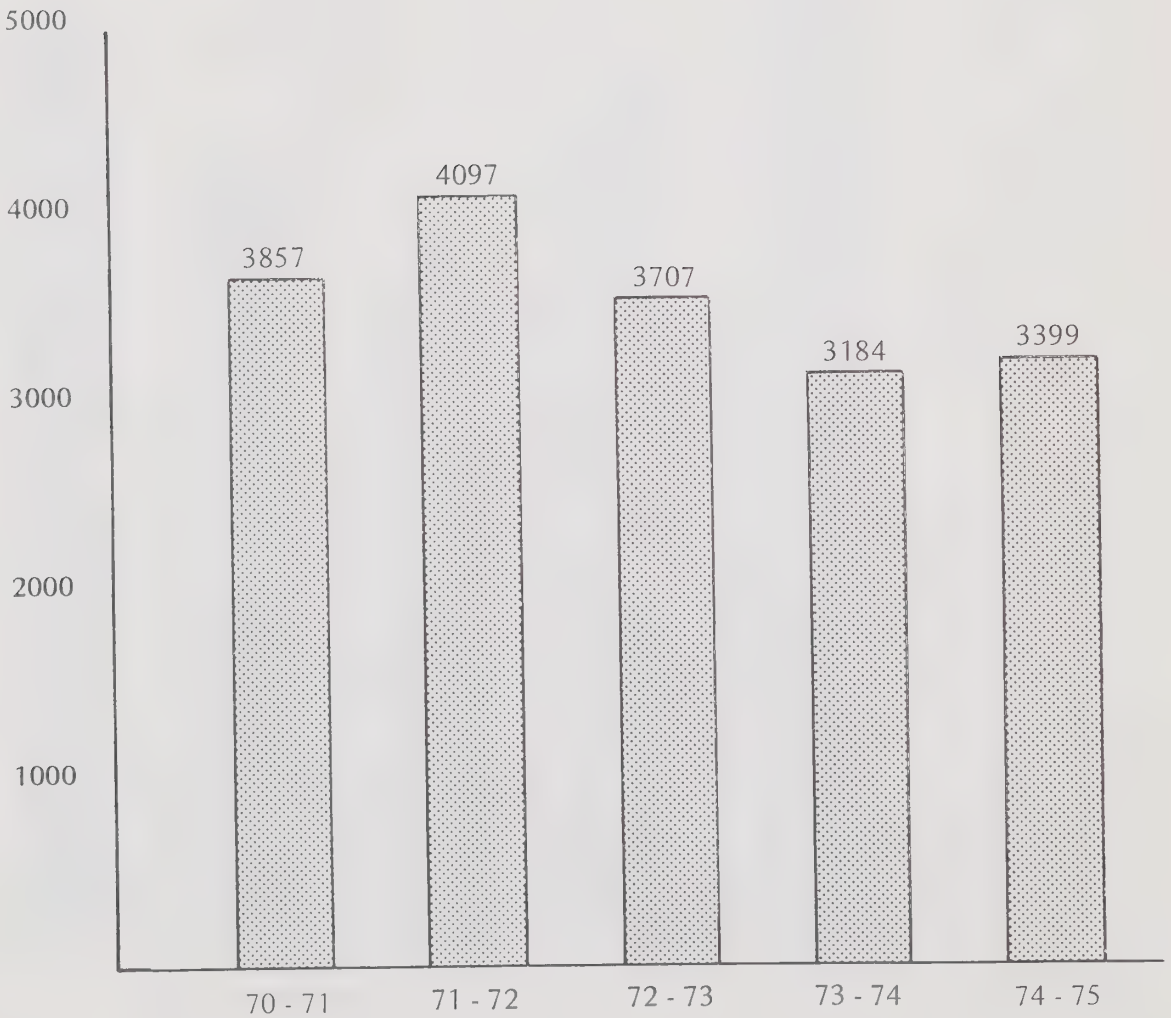
RAPE CASES



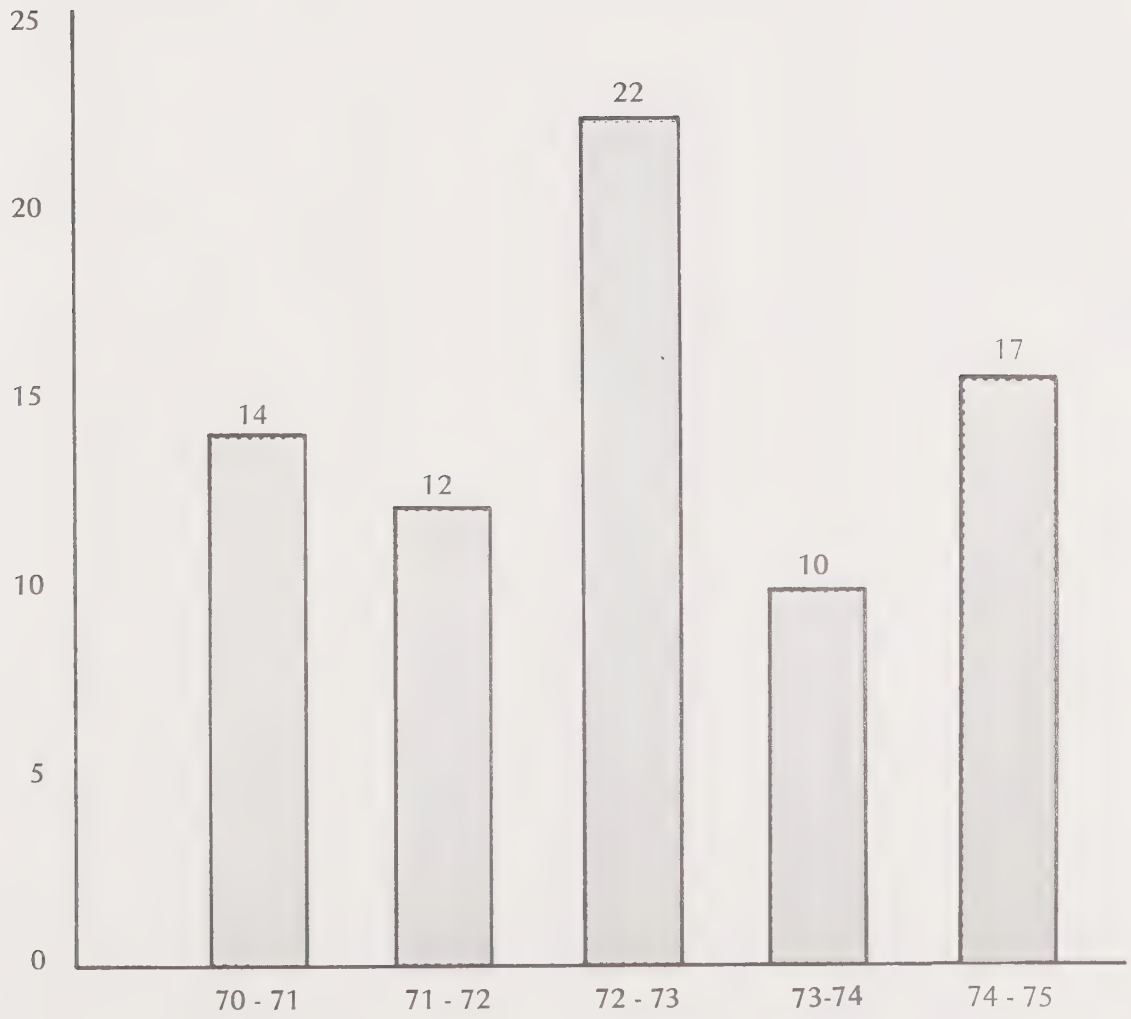
LARCENY CASES



BURGLARY CASES



HOMICIDE CASES



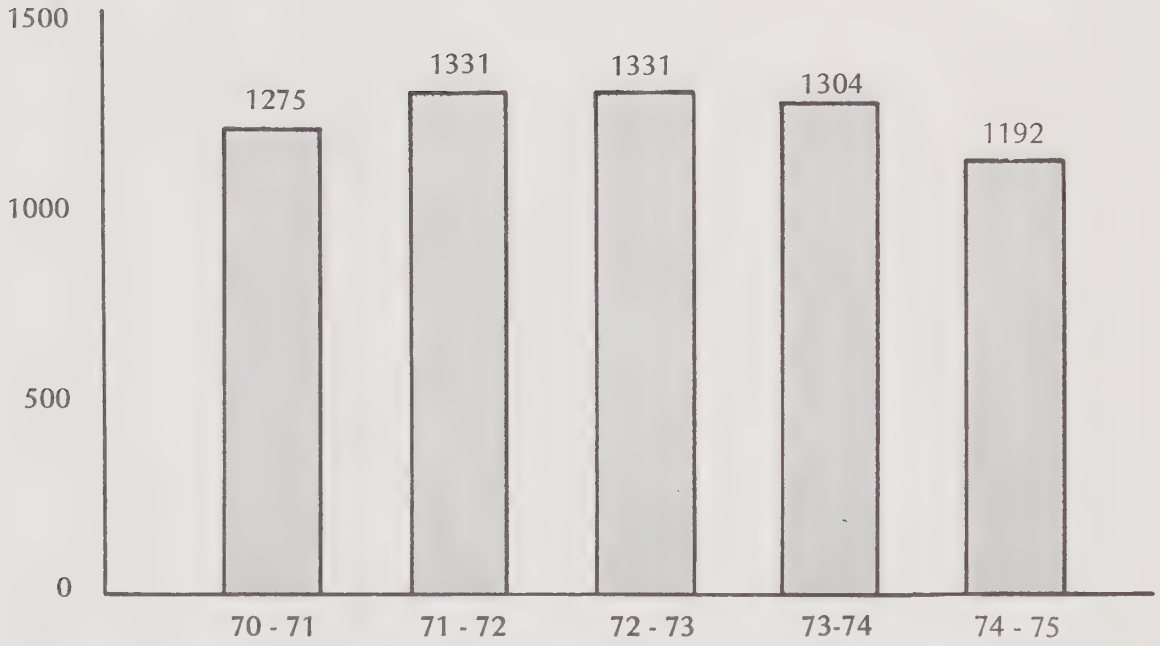
CRIME CLEARANCE RATES

CRIME	TOTAL CASES	CASES CLEARED	PCT. CLEARED
Homicide	17	11	64.7
Robbery	150	65	43.3
Assault	1267	659	52.0
Rape	53	36	67.9
Burglary	3399	677	19.9
Larceny	4973	761	15.3
Sex Offenses	117	66	56.4
Forgery/Checks	92	40	43.5
Narc./Marijuana	241	206	85.5
Narc./Opiates	50	37	74.0
Narc./Dang. Drugs	67	54	80.6

CRIME BY TIME

		73 - 74	74 - 75
Burglary	Every	2.8 hours	2.6 hours
Larceny	Every	2.2 hours	1.8 hours
Assault	Every	10.5 hours	6.9 hours
Robbery	Every	2.6 days	2.4 days
Rape	Every	8.5 days	6.9 days
Homicide	Every	36.5 days	21.5 days

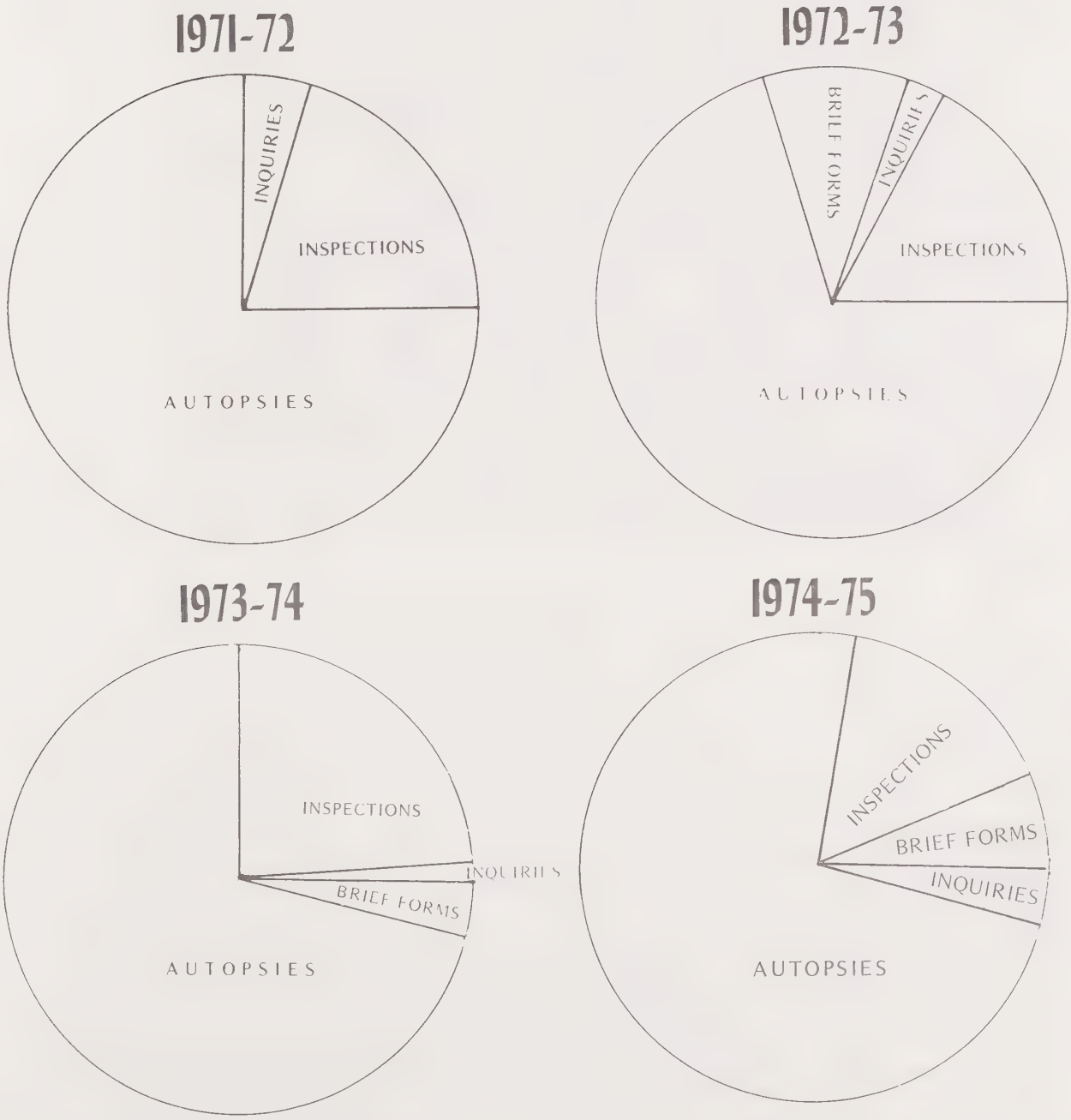
CORONER CASES



Comparison of Categories

YEAR	HOMICIDES	SUICIDES	TRAFFIC	MISC.	NON-TRAUMATIC	TOTAL
70 - 71	33	91	111	141	899	1275
71 - 72	41	81	145	136	928	1331
72 - 73	57	82	100	137	955	1331
73 - 74	43	103	79	136	943	1304
74 - 75	56	103	75	148	810	1192

COMPARISON OF AUTOPSIES, INSPECTIONS, INQUIRIES AND BRIEF FORM CASES



COMPARATIVE DATA: Homicides, Suicides, Traffic Fatalities, Accidental Overdose, Drownings and Industrial Accidents

	Homicides	Suicides	Traffic	Acc. Over.	Drownings	Indust. Acc.
SEX						
Male	42	64	62	19	12	6
Female	14	39	13	16	3	0
RACE						
Negro	21	10	0	4	2	1
Caucasian	34	93	0	30	13	5
Oriental	1	0	0	1	0	0
AGE						
Fetal	0	0	0	0	0	0
0-10	1	0	3	0	4	0
11-20	10	10	24	6	4	0
21-30	16	21	15	10	2	0
31-40	8	21	16	3	3	3
41-50	8	9	5	6	0	2
51-60	4	13	5	7	0	0
61-70	4	21	2	2	1	1
70-over	5	8	5	1	1	0
BLOOD ALCOHOL						
Not tested	8	3	12	1	0	0
Absent	29	63	25	16	3	5
.01-.09	6	10	8	5	7	1
.10-.19	7	12	7	2	1	0
.20-.29	4	11	18	5	3	0
.30-over	2	4	5	6	1	0

SERVICE DIVISION

Sheriff's Communications Center, located on the seventh floor of the County Administration Building, with seven operating positions.

The Service Division, consisting of a Records Bureau, Communications Bureau and Civil Bureau, performs supportive functions essential for the effective and efficient operation of the Department. The Records Bureau is responsible for the indexing, storage and retrieval of all Department records, for processing of permits required by County Ordinance or State law, registrants, warrants of arrest, and crime statistics. The Civil Bureau is responsible for the service of civil papers which enter the Department from government agencies and private persons. The Bureau also serves subpoenas and mental health commitments. The Communications Bureau is responsible for the radio dispatching of all Department vehicles, answering all telephone calls for assistance, handling of computer information requests, and the dispatching of all private ambulances in the County. The Bureau also handles radio dispatching for Marshal's offices, the Police Departments of Brentwood and Clayton, and contract cities of Lafayette and Moraga, District Attorney, Probation Department; and the off-hours dispatching for Animal Control, Public Works, Office of Emergency Services, and others.

SERVICE DIVISION

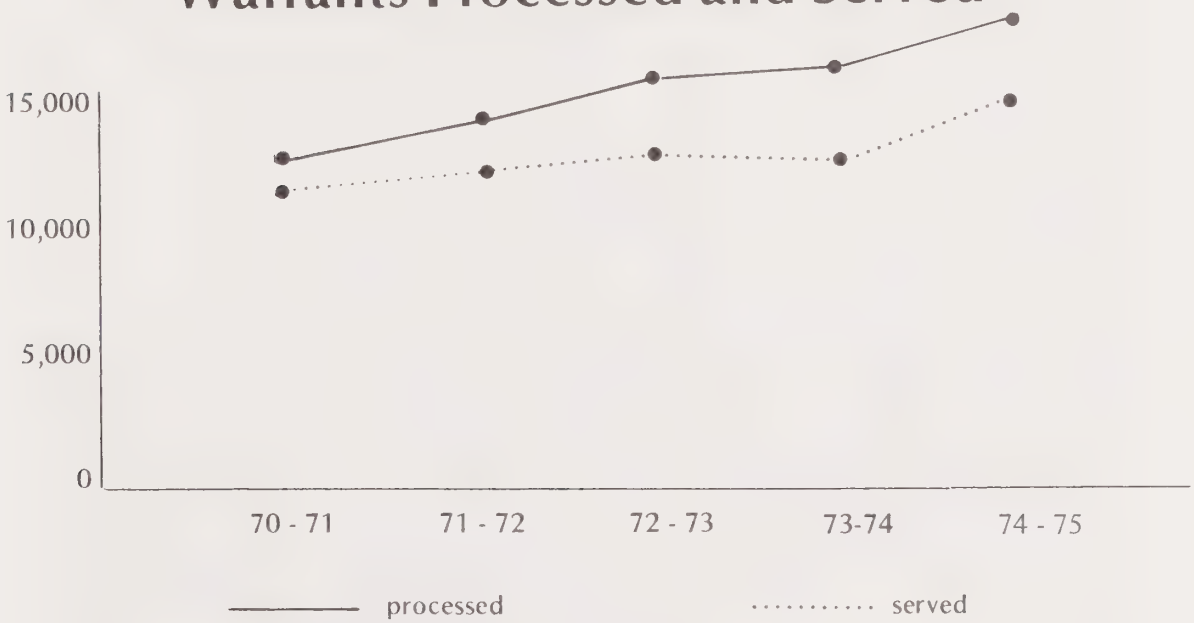
Captain	1
Lieutenant	1
Deputy Sheriff	3
Senior Sheriff's Dispatcher	5
Sheriff's Dispatcher	20
Storekeeper	1
Sheriff's Photographer	1
Supervising Clerk I	1
Clerks	19
Departmental Services Aide	1
	53

Sworn Personnel	5
Non-Sworn Personnel	48

The Property Room is used for storage of both evidence and found property.

SERVICE DIVISION

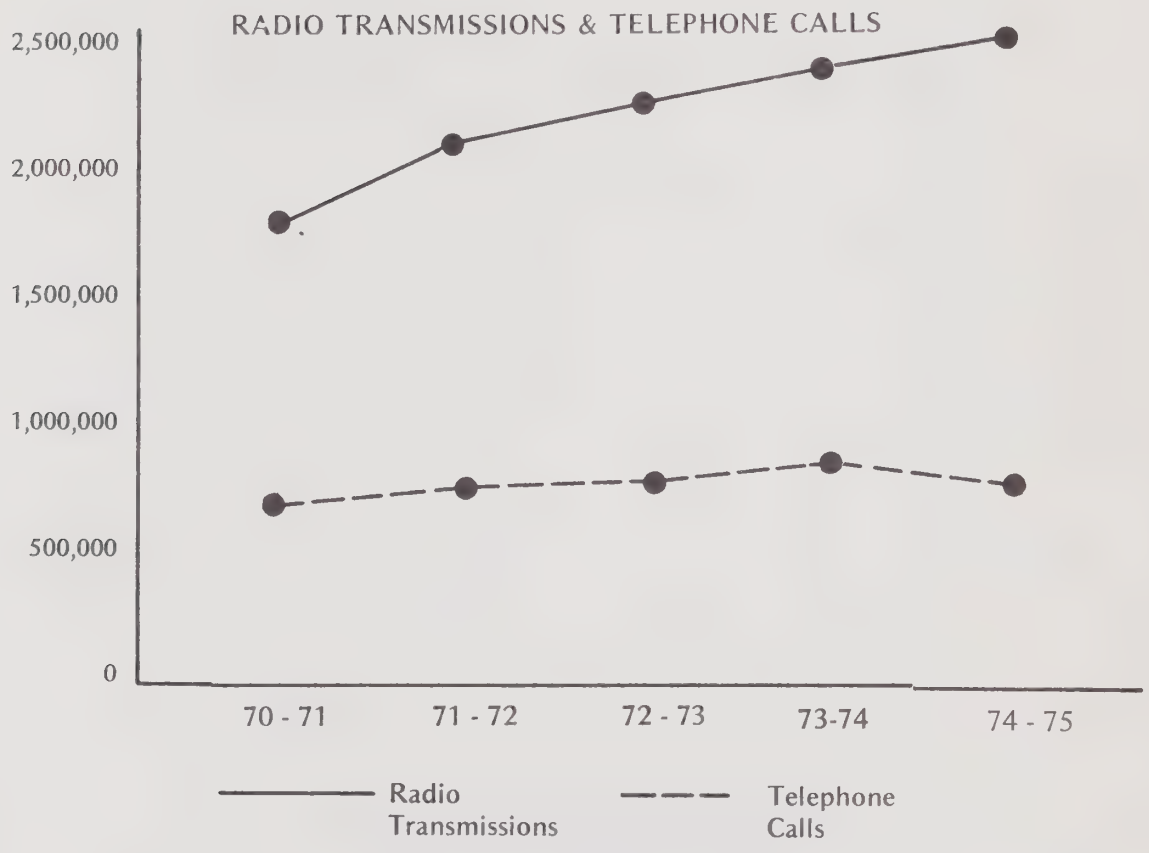
Warrants Processed and Served



Civil Papers Served

SERVICE DIVISION

DISPATCHING STATISTICS



	70 - 71	71 - 72	72-73	73-74	74 - 75
Ambulances Dispatched	18,009	18,452	20,216	21,129	23,805
Teletype Messages Sent & Received and Computer Transactions*	163,732	153,768	143,017	147,869	129,729

*SVS, AMIS, DOJS, NCIC, PIN IN

COMMUNICATIONS DIVISION

Sheriff's Communications Repair facility on Glacier Drive is a major link in the county-wide network of microwave radio systems.

The Communications Division is responsible for the servicing and maintenance of the radio equipment for the County and other jurisdictions. The maintenance unit handles radio and electronics maintenance for about 1500 radio units plus over 300 additional items such as P. A. systems, closed circuit and surveillance television cameras and equipment, recorders, etc., located in County agencies, Fire Districts, Park Districts, Sanitary Districts, etc. The Engineering Unit provides technical consultation services for over 70 agencies and serves on boards or advisory committees such as APCO, CLEMARS, ABAG, and many others.

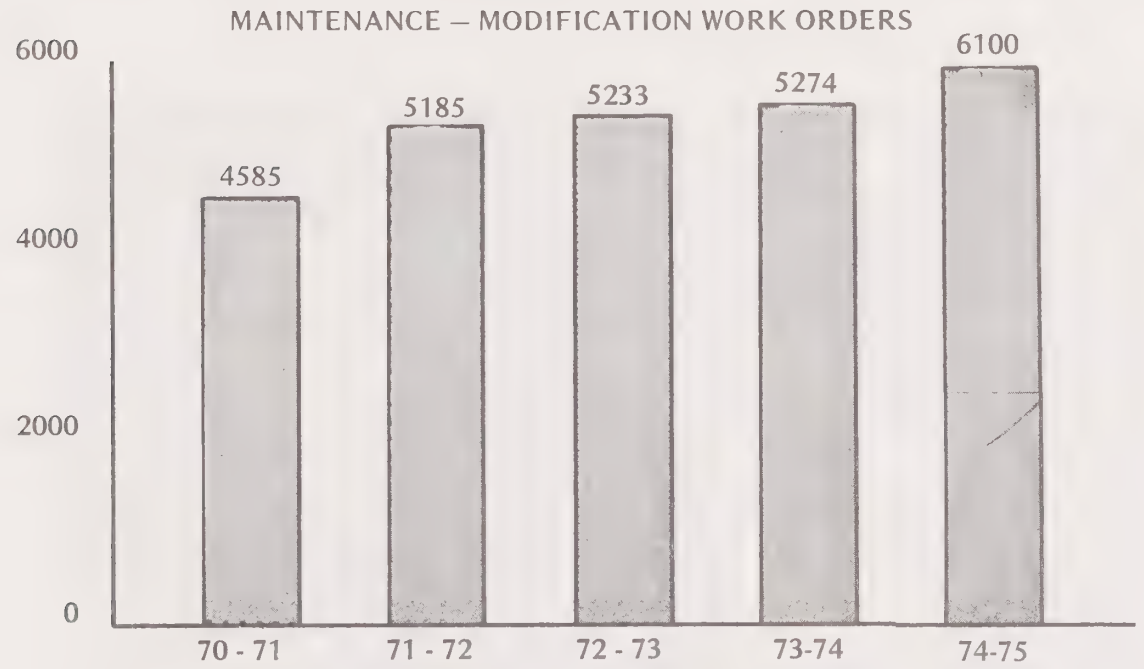
COMMUNICATIONS DIVISION

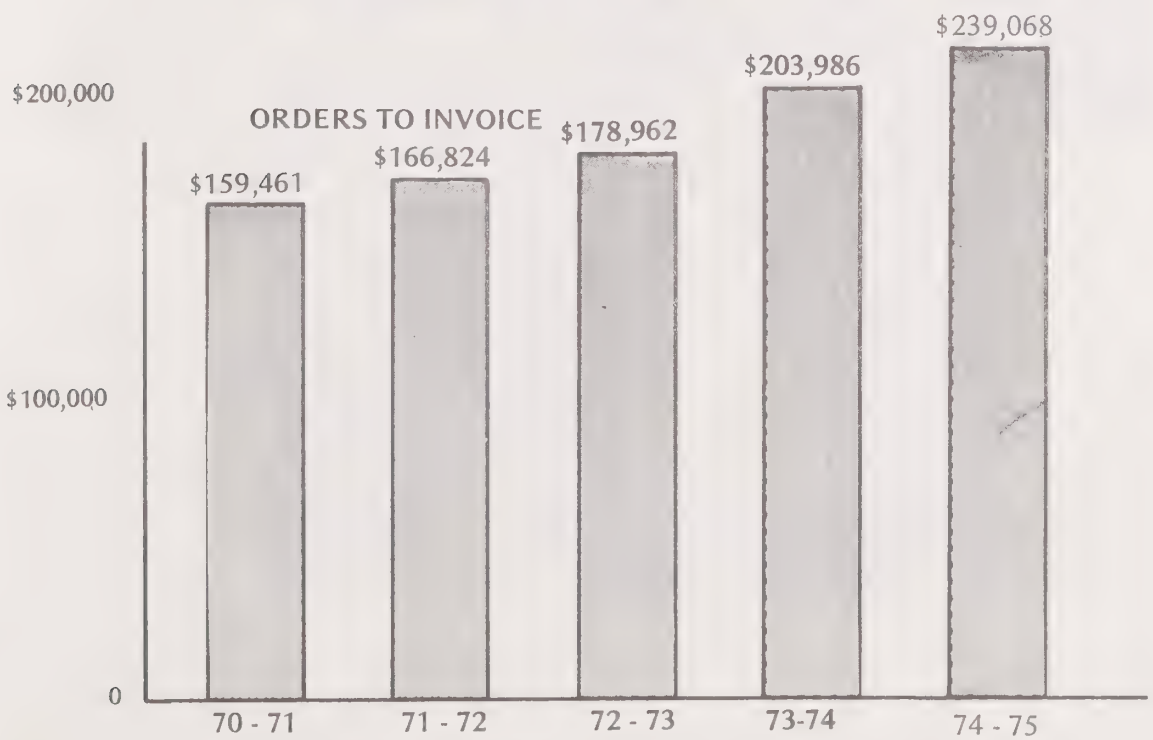
Communications Engineer	1
Supervising Communications Technician	1
Senior Communications Technician	2
Communications Technician	6
Communications Equipment Aide	1
Intermediate Stenographer Clerk	1
	11

Sworn Personnel	0
Non-Sworn Personnel	12

Communication Division Headquarters.

COMMUNICATIONS - TECHNICAL DIVISION STATISTICS





CRIMINALISTICS LABORATORY DIVISION

The analysis of physical evidence has increasingly become of upmost importance in the criminal justice process.

The Criminalistics Laboratory Division provides a wide range of physical evidence analysis services to governmental agencies in Contra Costa County. Services provided by the Laboratory include the analysis, identification and interpretation of various items of physical evidence collected during the investigation of crimes and testimony regarding the results of those analyses. All services are available to municipalities as well as other agencies of County and State government. In addition to the examination of physical evidence, field services are provided at the more important crime scenes and autopsies, for the agencies serviced by the Laboratory.

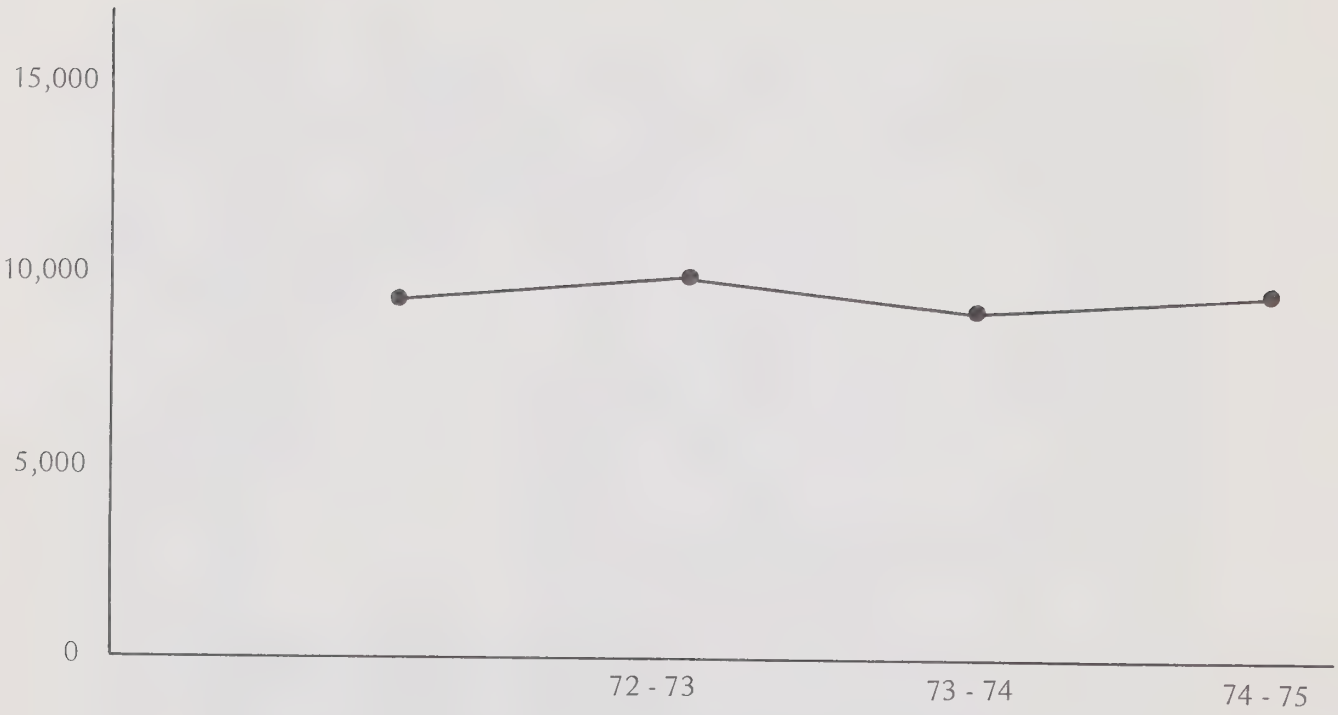
CRIMINALISTICS LABORATORY

Chief, Criminalistics Laboratory	1
Supervising Criminalist	1
Criminalist	2
Criminalist II	3
Criminalist I	2
Fingerprint Examiner	1
Deputy Sheriff (Crime Scene Investigator)	1
Senior Clerk	1
Clerks	3
	14

Sworn Personnel	10
Non-Sworn Personnel	5

Expert witness testimony by Laboratory personnel is a major function of the Division.

REQUESTS FOR LABORATORY SERVICES



BREAKDOWN OF REQUESTS

	73 - 74	74 - 75
Fingerprint Requests	4533	4756
Other Physical Evidence Requests	3729	3542
Scene Coverage	236	258

MAJOR EVIDENCE TYPES OR EXAMINATIONS PROCESSED

Alcohol	15	14
Blood	133	265
Castings	10	73
Documents	715	787
Drugs	809	571
Explosives	2	8
Fibers	15	33
Firearms	156	131
Firearms Powder Pattern	1	7
Firearms Residue	5	35
Glass	31	60
Hair	17	75
Marijuana	1616	1280
Narcotics	430	521
Paint	45	94
Petroleum Material	33	42
Physical Match	20	34
Prints and Impressions	13	39
Seminal Fluid	45	90
Serial Numbers	13	19
Soil	7	30
Toolmarks	64	108
Toxicology	14	14

FINGERPRINT EXAMINATIONS

Total Comparisons	7,787	11,374
Suspects Identified	184	190
Victims Identified	18	23

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